

Standing Order Instructions

To the Manager ¹: _____

_____ Postcode _____

Account number: Sort code: - -

Please pay the annual sum of £ _____ commencing on _____ 20 _____

To: The Elias Ashmole Trust, a/c 50461571 at Barclays Bank plc, Oxford City Centre Branch, The Oxford Group, PO Box 333, Oxford OX1 3HS (Sort Code 20-65-18) until I notify you otherwise.

Signed: _____ Date: _____

Name: _____

Address: _____

Please return the completed form to Lizzie Higginson, The Elias Ashmole Group, Ashmolean Museum, Beaumont Street, Oxford OX1 2PH

¹ Full name and address of your bank.

Gift Aid and Your Membership

In order to both remain in compliance with the Gift Aid laws, and to ensure that your gifts to the Elias Ashmole Trust provide the maximum benefit to the Ashmolean, it is necessary for **your annual subscription of £1000 to be split into two parts:**

A **suggested donation of £650** to the Museum (or 65% of the membership fees)

A **payment of £350** to cover the benefits of your membership (or 35% of the membership fees)

Your donation will go towards the work of the Museum while the payment will cover the costs of programmes and benefits to you. **This system enables us to continue to collect Gift Aid support which makes your donation to the Museum 28% more effective. We are very grateful for your cooperation.**

If you currently pay by:

- personal cheque
- standing order (through a personal bank account)
- credit card



You do NOT need to alter the way you make your payments.
Your gift will be split when it is received.

If you pay from:

- a Trust
- via a CAF cheque



You will need to make TWO payments:

- **Membership payments of £350** to cover benefits must be issued from a **private** account (*and cannot be from a Trust Fund or by CAF cheque*).
- **Donations of £650** can be issued from a Trust, by CAF cheque, personal cheque or credit card.

Please note that it is still possible to pay both the donation and payment for membership benefits by standing order, as long as the payment for benefits does not come from a Trust.